





Agencies not already using E-CImpact must create an account:

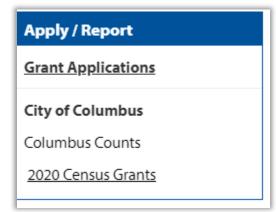
- 501c3 non-profit agencies with an EIN can self-register here: https://agency.e-cimpact.com/login.aspx?org=37145F
 Note: You must have an EIN number to register. Follow the prompts on the website to set up your agency profile and register any program(s) for which you wish to request funding.
- All other agencies may request an account by emailing Reporting.Help@uwcentralohio.org with your organization name, EIN, and name and email address of the person who will be the primary contact. Please put Account Registration in the subject line. We will respond within 1 business day.

If you need further assistance, email us at Reporting.Help@uwcentralohio.org or call 614-241-3073 to speak with a member of our Data Science team.

Agencies with existing accounts: Login to E-CImpact at https://agency.e-cimpact.com/login.aspx?org=37145F If you have not yet accessed this system, contact your agency's primary contact (typically the Executive Director) for your login and temporary password. If you are unable to access the system, send an email to Reporting.Help@uwcentralohio.org for further assistance.

Once logged in:

- Go to the Apply/Report box on the left side of the home page
- Click on **Grant Applications** and select the City of Columbus option, then click continue.
- Under City of Columbus, Click on 2020 Census Grants





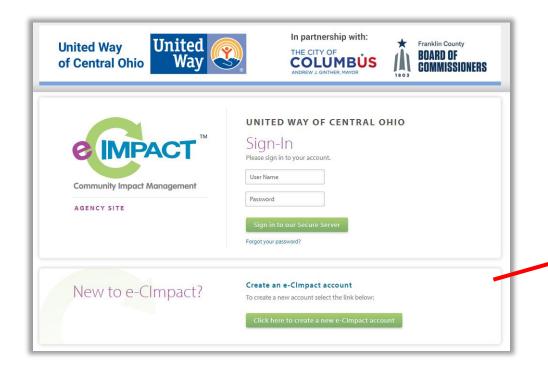








Sign in. If you have an existing account, or received your login from United Way skip to page 5. To register with your EIN if yours is a 501c3 non-profit agency, continue to next page.



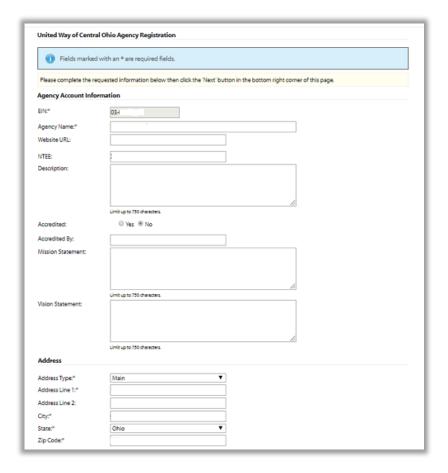








Fill in all required fields on the Agency Registration page. This is where you choose your username and password – make sure you write it down so you don't forget! Click next.



Choose 2020 Census Grants under the City of Columbus section. You may see other options to click on – do not select these.

Jnited Way of Central O	United Way	In partnership with: THE CITY OF COLUMBUS ANDREW J. GRITHER, HAVOR	Franklin County BOARD OF COMMISSIONERS
	ne list of currently available Grant Applications be -qualification information be provided.	elow. Select a grant from the list to request ar	n application. Some grants
	e list of currently available Grant Applications below lification information be provided. For questions and		
Columbus C	2020 Census Grants		
	Funding Opportunity: Columbus Mayor organizations in getting out the 2020 Cer every resident in Columbus and Franklin count (HTC) communities. This funding and Franklin County through a mini-gran	r Andrew J. Ginther is providing funding to supp nsus count in Columbus and Franklin County. Th County is counted, especially individuals from will be distributed to local community-based or t process for the purpose of reaching traditional	e City's goal is to ensure traditionally hard-to- ganizations in Columbus lly HTC communities. Each
	communities around the Census.	mplement Census activities that educate and or	ganize their HTC
	Application Timeline		
	RFP Published & Application Period Open	* *	
	RFP Published & Application Period Open Deadline for application questions Application Deadline	January 6, 2020 January 17, 2020 January 27, 2020 at 12 PM	

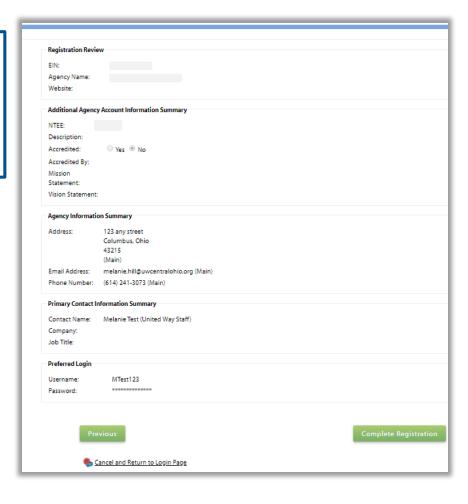




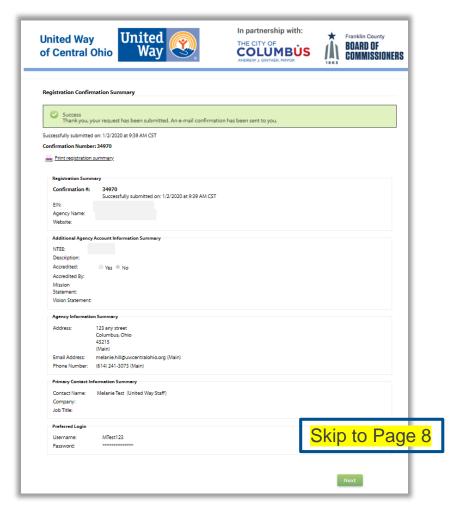




Review agency info summary. Click complete registration.



The green status bar at the top of the page confirms completed registration. Click Next.





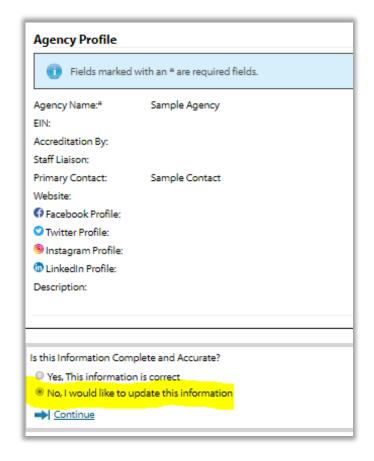








For agencies registered by United Way, review and update your agency profile. Click continue at the bottom of each page.



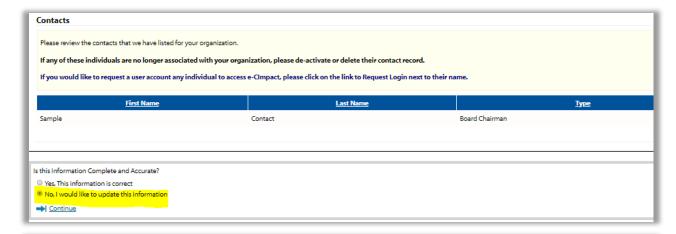
Agency Profile	
Fields marked v	with an * are required fields.
Agency Name:*	Sample Agency
EIN:	
	Format: 137-0000000 or "200000000"
Accreditation By:	
Staff Liaison:	
Primary Contact:	Sample Contact ▼
Website:	
😝 Facebook Profile:	
Twitter Profile:	
Instagram Profile:	
n LinkedIn Profile:	
Description:	
	Limit up to 750 characters (0 used).
Save/Update	
Addresses	
	Type
Add New Address	
Phone Numbers	
	Туре
Add New Phone N	lumber
Email Addresses	
	Туре
Add New Email Ac	idress
Is this Information Comp	plete and Accurate?
 Yes, This information 	
→ Continue	







Agency Profile updates, continued...



Email	Login	Primary?	Actions
Email	Lögin	<u>Primary:</u>	and the second second
	sample	Yes	Edit

My User Profile			
Fields mark	ked with an * are required fields.		
	Primary?		
	✓ Include in all Emails? ✓ Active?		
	® Active? Board Chairman ▼		
Type:* First Name:*			
	Sample		
Last Name:*	Contact		
Suffix:			
Job Title:			
Email Addresse			
Eman Addresse	s		
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(+) Add New Email	Туре		
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Add New Em	Type all Address Type		
Phones Add New Phones Add New Phone	Type all Address Type		
Add New Emi	Type all Address Type		
Phones Add New Phones Add New Phone	Type all Address Type		

	Program Name	
this Information Com	plete and Accurate?	
Yes, This information	n is correct	

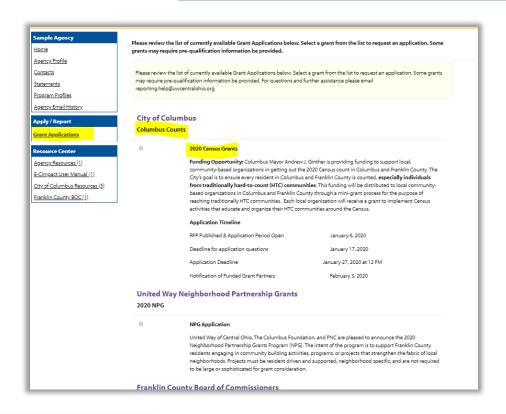


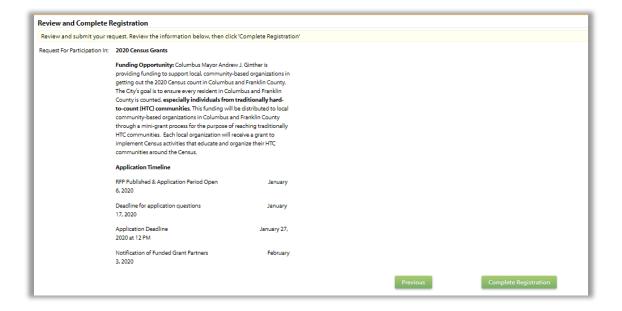






Next click on Grant Applications under Apply/Report. Select Columbus Counts 2020 Census Grants. Click Continue. On the next screen click Complete Registration.





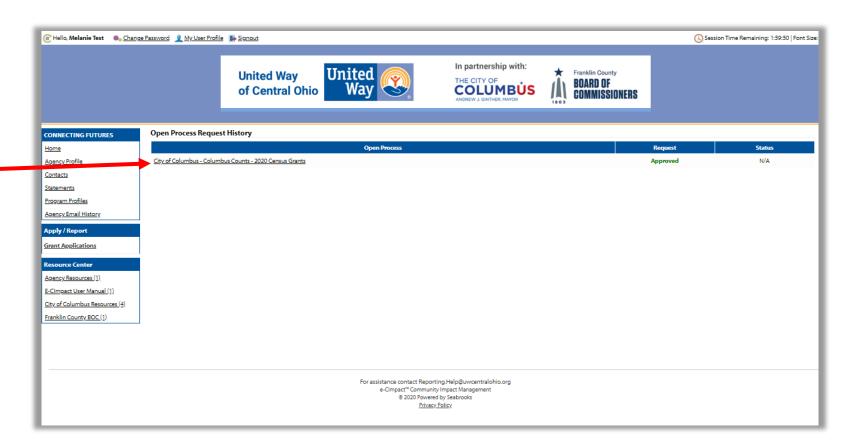








You have added the grant process to your account. The next step is to add a program so you can access the application form. Click the link.

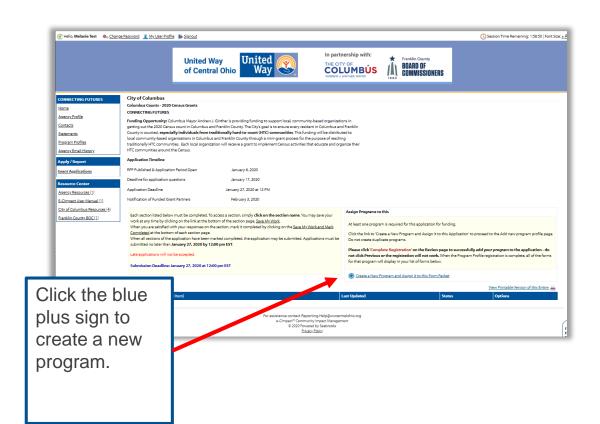




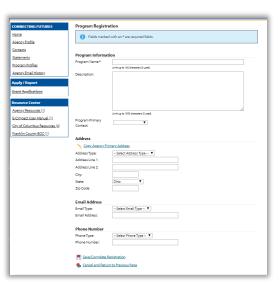


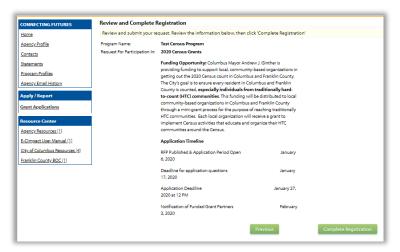






Fill out the program information.
Save and click
Complete
Registration.





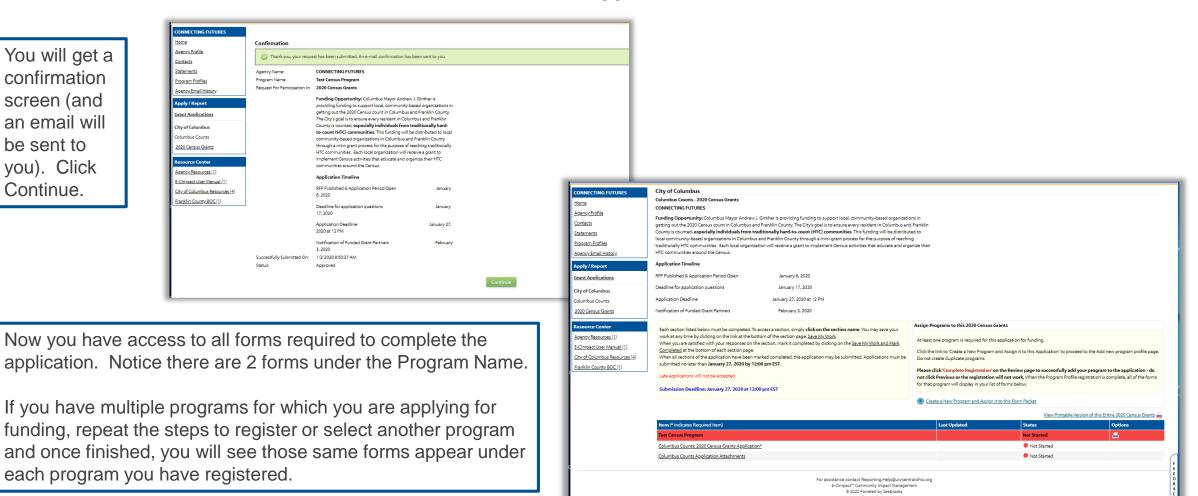








You will get a confirmation screen (and an email will be sent to you). Click Continue.











Click on each form and enter your responses. Note that there is an section for attachments. You must click on and mark this section as completed even if you do not attach a file.

The status bar makes it easy to track your progress (see images below). Once complete, the status bar will be green and you will not be able to make edits. You will receive an email confirming that the application was successfully submitted.



View Printable Version of this Entire 2020 Census				
Item (* indicates Required Item)	Last Updated	Status	Options	
Test Census Program	1/2/2020 9:55 AM (CST)	Completed / Ready to Submit	Submit 🛁	
Columbus Counts: 2020 Census Grants Application*	Melanie Test 1/2/2020 9:55 AM (CST)	 Completed / Ready to Submit 		
Columbus Counts Application Attachments		 Completed / Ready To Submit 		









For questions specific to the grant application, please contact Mr. Doug Murray at DDMurray@Columbus.gov or Mr. Chris Long at CSLong@Columbus.gov

For technical support please email reporting.help@uwcentralohio.org

Thank you!

